



Austin Police Department Mounted Patrol Facilities
Proposal Requirements, Forms and Conditions
REQUEST FOR PROPOSAL

Southwest Corporation is bidding the APD Mounted Patrol Facilities Project to the City of Austin and will be accepting competitive proposals for all trades for work consisting of the construction of a complex for the APD Mounted Police Unit that includes a stable for the horses and support facilities as well as site utilities and access roads. The project will be constructed within the City of Austin's Rolling Owner Controlled Insurance Program (ROCIP) and has a project goal to achieve LEED Silver Certification.

Project is Located at: 11424 McAngus Road, Austin, TX 78617

Proposal invitation will be sent via Procore with all plans and specifications attached. All amendments and answers to Request for Information will also be posted as attachments in Procore. **Bid documents can also be obtained through the City's Vendor Connection website, log on www.austintexas.gov/financeonline/vendor_connection/index.cfm. A complete set of bid documents, including all sections of the Project Manual and Drawings, are included in the attachments section of each solicitation.**

All Proposals are due Prior to February 26, 2020 @ 2:00 p.m. All proposals submitted after 2:00 p.m. per Southwest Corporation time clock will be deemed late, and non-responsive. This scope of work is in the time of essence and a prompt response from your company if bidding or not bidding will greatly be appreciate it.

Proposal can be submitted through Procore, emailed to Halloran@southwestcorporation.com, faxed to 512.836.1557 or hand delivery to 9809 Beck Circle, Austin, TX 78758.

Southwest Corporation encourages all City of Austin MBE & WBE contractors/vendors to submit proposals for this project. If you are not a certified City of Austin MBE/WBE vendor, please make every effort to include and identify 2nd and 3rd tier opportunities for City of Austin MBE/WBE vendors as part of your proposal.

Any use of sub-tier contractors must be disclosed with proposal (including all 1099 workers)

All Proposals not received prior to the date and time set forth above will NOT be accepted for consideration.

All Contractors/vendors must be registered to do business with OWNER, City of Austin, prior to execution of a contract. Registration can be done through the Owner's on-line Vendor Registration system.

Log into https://www.austintexas.gov/financeonline/account_services/account/login.cfm and follow the directions.

This procurement will be subject to the City of Austin’s Minority-Owned and Women-Owned Business Enterprise Procurement Program found at Chapter 2-9-A of the City Code, as amended. The Program provides Minority-Owned and Women-Owned Business Enterprises (MBEs/WBEs) or Disadvantaged Business Enterprises (DBEs) full opportunity to participate in all City contracts.

MINIMUM INSURANCE REQUIREMENTS

The minimum insurance required of Subcontractor is:

- a) **COMMERCIAL GENERAL LIABILITY:** A minimum of \$4,000,000.00 each occurrence and \$4,000,000.00 general aggregate.
- b) **WORKER’S COMPENSATION:** Standard Worker’s Compensation insurance, regardless of whether required by state law, must be carried. An alternative plan to Worker’s Compensation insurance will not be acceptable.
- c) **COMMERCIAL AUTOMOBILE LIABILITY:** Auto liability covering all owned, non-owned, and hired automobiles used in connection with the Work with the following limits:
 - i) Bodily Injury-each person: \$500,000 and,
 - ii) Bodily Injury-each occurrence..... \$1,000,000 and,
 - iii) Property Damage-each occurrence..... \$500,000 OR
 - iv) Each accident or combined single limit..... \$1,000,000

This Project will be under the Rolling Owner Controlled Insurance Program (ROCIP), the Respondent must complete and submit with Proposal the Insurance Cost Form, Contractor Affidavit of Receipt and Provision of ROCIP Information must be accurately completed to indicated insurance removed from Base Proposal and Alternates. Contractor shall remove from the Proposal the cost of insurance for all tiers working on site.

Minimum wage rates have been established and are specified in City of Austin Wage Rates and Payroll Reporting Section 00830BC. Wages based on DOL Prevailing Wage Rate General Decision: TX180323 12/20/2019 TX323 and City of Austin Ordinance #20160324-015. Weekly Certified Payroll reports are required on this project. All on-site workers MUST have an OSHA 10 Certifications to work on-site. All on-site workers are required to attend a ROICP one-hour training class before they will be allowed on site.

Contract Time is of the essence and all Work shall be substantially completed within 400 **Calendar Days** after date specified in the Notice to Proceed.

Liquidated damages are on thousand thirty dollars (\$1,030) per Calendar Day for failure to substantially complete the work and two hundred fifty-dollar (@250) per Calendar Day for failure to achieve final completion within thirty (30) Calendar Days after substantial completion.

A Pre-Proposal Conference and Site Visit was held on January 29, 2020, at 1:30 PM. (Austin Time) at 6800 Burlison Rd, Building 312, Suite 200.

Deadline for Questions: February 18, 2020 @2:00 p.m.

Sales Tax Exemption – The Owner is a tax-exempt organization as defined by Chapter 11 of the Property Tax Code of Texas. Proposal prices shall not include sales tax on materials, supplies, or equipment that are incorporated into the real property interest of the Owner or are otherwise completely used and consumed in the performance of the Contract.

Before submitting a Proposal, the Respondent shall carefully examine the Proposal Documents, site(s) of the proposed Work, soils, and other conditions that may affect the performance of the Work to satisfy the Respondent as to character, quality and quantities of Work to be performed and materials to be furnished. By submitting a Proposal, the Respondent will be deemed to have certified that the respondent has complied with these requirements. If, during preparation of the Proposal, the respondent discovers any suspected discrepancies or errors, the respondent must immediately notify Mike Halloran, the Authorized Contact Person in writing of the suspected discrepancy or error.

All Proposals must include:

1. Bid Form for APD Mounted Patrol Facilities
2. Detailed description of materials and labor to be performed
3. One copy of the Insurance Cost Form completed and signed.

Post Bid Submittals:

4. One copy of Statement of Safety Experience
5. Statement of References
6. Statement of Respondents Experience Inv
7. Statement of Available workforce and equipment

The following MAY be cause to reject a Proposal:

1. Proposals received from a Respondent whose principals are currently debarred or suspended by Federal, State or City governmental agencies.
2. Poor performance in execution of work under a previous City of Austin project.
3. Default on previous contractors or failure to execute Contract after award.
4. Evidence of failure to pay Subcontractors, Suppliers, or employees in accordance with Contract requirements.
5. Proposals containing omissions, additions, incomplete Proposals, ambiguity or lack of clarity in the Proposal.
6. Safety record – Statement of Respondent’s Safety Experience.

Southwest Corporation will process Proposals expeditiously. Award of subcontracts will be to the responsible Respondents meeting all requirements of the Proposal. In any case of ambiguity for lack of clarity in the Proposal, Southwest Corporation will contact respondent for additional information to clarify proposal information but reserves the right to determine the most advantageous Proposal or to reject the Proposal.

BID FORM FOR APD MOUNTED PATROL FACILITIES

ADDENDUM: The undersigned acknowledges receipt of the following addenda:

Addendum No. 1 dated		Received	
Addendum No. 2 dated		Received	
Addendum No. 3 dated		Received	

BASE BID	\$
Base Bid includes Trench Excavation Safety Systems	

TRENCH EXCAVATION SAFETY SYSTEMS UNIT PRICES:

Bid for excavation safety systems as specified in Item Number 509S of the Specifications and in case of an authorized adjustment to the scope of Work, the following unit price(s) will be used in adjusting the Contract Amount:

Item	Quantity	Unit	Item Description	Unit Price	Amount
509S-1	7,443	LF	Trench Excavation Safety Protection Systems (all depth)	\$	\$

ALTERNATES:

ALTERNATE NO. 1A:	Add Office Building w/ Landscaping + Parking	\$
ALTERNATE NO. 2A:	Add Covered Arena w/ Landscaping + Driveways	\$
ALTERNATE NO. 3A:	Add Manure Pit & Trailer Parking	\$
ALTERNATE NO. 4A:	Add Cistern + Foundation & Pump	\$
ALTERNATE NO. 5A:	Add North Site Development & Open Arena	\$
ALTERNATE NO. 6A:	Add Maintenance Building w/ Driveways	\$

TOTAL BID	\$
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UNIT PRICES: The undersigned Bidder agrees that, in case of an authorized adjustment to the scope of Work shown, the following unit price(s) will be used in adjusting the Contract Amount:

Item Description	Unit Price	Per	Unit
18" Reinforced Concrete Pipe	\$	Per	Linear Ft
24" Reinforced Concrete Pipe	\$	Per	Linear Ft
4'x2' Box Culvert	\$	Per	Linear Ft
Excavated Soil with Haul Off	\$	Per	Cubic Yd
Select Fill, Imported and Installed	\$	Per	Cubic Yd
Asphalt Pavement with Select Fill and Subgrade Prep	\$	Per	Sq. Yd
Concrete Pavement with Select Fill and Subgrade Prep	\$	Per	Sq. Yd

Company

Authorized Signature/Print Name

Title

Date